



SCOIL MHUIRE ROBINSTOWN PRIMARY SCHOOL

Baile Róibín, An Uaimh, Co. na Mí • Robinstown, Navan, Co. Meath

046 902 9583

office@robinstownns.com

www.robinstownns.com

Child Safeguarding Statement and Risk Assessment Robinstown NS

Robinstown National School is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), the [Addendum to Children First \(2019\)](#), the Child Protection Procedures for Primary and Post Primary Schools 2023 and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of Robinstown NS has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for primary and post-primary Schools 2017 as part of this overall Child Safeguarding Statement.
- 2 The Designated Liaison Person (DLP) is: **Ailish Mc Keown**
- 3 The Deputy Designated Liaison Person (Deputy DLP) is: **Gerard Bradley**
- 4 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. The school will adhere to the following principles of best practice in child protection and welfare. The school will:



- a. recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations
- b. fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children
- c. fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters
- d. adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect
- e. develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- f. fully respect confidentiality requirements in dealing with child protection matters

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

5 The following procedures/measures are in place:

- a. In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Primary and Post-Primary Schools (Revised 2023)* and to the relevant agreed disciplinary procedures for school staff which are published on the DES website
- b. In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the DES and available on the DES website
- c. In relation to the provision of information and, where necessary instruction and training to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school:
 - i. Has provided each member of staff with a copy of the school's Child Safeguarding Statement
 - ii. Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
 - iii. Encourages staff to avail of relevant training
 - iv. Encourages Board of Management members to avail of relevant training
 - v. The Board of Management maintains records of all staff and Board member training.
- d. In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Primary and Post-Primary Schools (Revised 2023)*, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015
- e. In this school, the Board has appointed the above named DLP as the 'relevant person' (as defined in the Children First Act 2015) to be the first point of contact in respect of the school's child safeguarding statement.



- 6 All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- 7 In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.
- 8 The various procedures referred to in this Statement can be accessed via the school's website, the DES website or will be made available on request by the school.

Note: The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question

- 9 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
- 10 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers

This Child Safeguarding Statement was adopted by the Board of Management on _____

Signed: _____ Signed: _____

Chairperson of BoM Principal/Secretary to the BoM

Date: _____ Date: _____



Child Safeguarding Risk Assessment in Robinstown NS October 2025 (of any potential harm)

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Training of school personnel in Child Protection matters	High	Harm not recognised or reported promptly	Child Safeguarding Statement & DES procedures made available to all staff DLP, DDLP and BOM to attend training days when available. All Staff to view Túsla training module & any other online training available Keep records of all staff training Appropriate recording at BOM meetings Ensure all staff are vetted Child Safe Guarding Statement made available
One to one teaching	Med	Harm by school personnel	School has policy in place for one to one teaching Open doors Special Ed Policy Glass in door Ensure all staff are vetted Child Safe Guarding Statement made available
Sub SNA's	Med	Harm not recognised or reported promptly. Risk of child being harmed in the school.	Vetted through the Diocese of Meath. Photo I.D. Statutory Declaration Form and Form of Undertaking. Child Safeguarding Statement made available. DES procedures available on our school website
Student teachers undertaking teaching placement in school. Students participating in work experience in the school.	Med	Harm not recognised or reported promptly. Risk of child being harmed in the school.	Garda Vetted by their own secondary college/school. Statutory Declaration and Form of Undertaking to be signed by them. Child Safeguarding Statement made available. DES procedures available on school website
Care of Children with special needs, including intimate care needs	High	Harm by school personnel	Policy on intimate care updated Ensure all staff are vetted



Toilet areas	High	Inappropriate behaviour	Usage and supervision policy
Curricular Provision in respect of SPHE, RSE, Stay safe.	Med	Non-teaching of same	School implements SPHE, RSE, Stay Safe in full
LGBT Children/Pupils perceived to be LGBT	Low	Bullying	Anti-Bullying Policy Code of Behaviour RSE Policy
List of School Activities		The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Daily arrival and dismissal of pupils	low	Harm from older pupils, unknown adults on the playground	Arrival and dismissal supervised by Teachers
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	High	Injury to pupils and staff	Restraint Policy Health & Safety Policy Code Of Behaviour
Sports Coaches	Med	Harm to pupils	Policy & Procedures in place Vetting required/teacher present at all times
Recreation breaks for pupils	High	Harm by pupils	Supervision Policy Anti-Bullying Policy Code of Behaviour Policy
Classroom teaching	low	Harm by pupils/teachers	Code of Behaviour Supervision Policy Child Safeguarding Statement - vetting



Outdoor teaching activities	low	Harm by pupils/teachers	Code of Behaviour Supervision Policy Child Safeguarding Statement - vetting
Sporting Activities in school	low	Harm by pupils/teachers	Code of Behaviour Supervision Policy Child Safeguarding Statement – vetting
List of School Activities		The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
School outings	High	Harm to Pupils Unknown adults and pupils	Supervision policy Policy for school outings
Use of toilet/changing/shower areas in schools	High	Inappropriate Behaviour	Code of Behaviour Supervision policy
Annual Sports Day	low	Harm by pupils	Code of Behaviour Supervision policy
Fundraising events involving pupils	High	Harm to pupils Unknown adults	Code of Behaviour Health & Safety Statement Supervision policy
Use of off-site facilities for school activities	High	Harm to pupils Unknown adults	Supervision policy



School transport arrangements	High	Unknown Adults Harm to Pupils	Supervision policy
Administration of Medicine Administration of First Aid	High	Harm to pupils Harm by School Personnel	First Aid policy Administration of Medication Policy
Prevention and dealing with bullying amongst pupils	High	Harm by pupils	Anti-Bullying Policy Child Safe-Guarding Statement Code of Behaviour Policy
Use of external personnel to supplement curriculum	High	Harm to pupils Unknown Adults	Child safeguarding statement Supervision policy Teacher remains present at all times
List of School Activities		The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Care of pupils with specific vulnerabilities/needs such as - Pupils from ethnic minorities/migrants - Members of the Traveller community - Lesbian, gay, bisexual or transgender (LGBT) children - Pupils perceived to be LGBT - Pupils of minority religious faiths - Children in care - Children on CPNS	Low	Bullying	Anti-Bullying Policy RSE Policy
Recruitment of school personnel including - - Teachers - SNA's		Harm not recognised or properly or promptly reported	Child Safeguarding Statement & DES procedures made available to all staff



• Caretaker/Secretary/Cleaners • Sports coaches • External Tutors/Guest Speakers • Volunteers/Parents in school activities • Visitors/contractors present in school during school hours • Visitors/contractors present during after school activities			Staff to view Tusla training module & any other online training offered by PDST Vetting Procedures Policy of Parents / Volunteers Policy on Visiting Contractors
List of School Activities		The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Use of Information and Communication Technology by pupils in school Use of Information and Communication Technology by pupils for online teaching and teaching remotely	Med	Bullying In-appropriate Behaviour Hacking	ICT policy Anti-Bullying Policy Code of Behaviour AUP Policy Data Protection Policy Webwise lessons Stay Safe programme Internet Safety talk 3rd-6th class Parental Consent.
Application of sanctions under the school's Code of Behaviour including confiscation of phones etc.	High	Harm by staff	Mobile Phone Policy Code of Behaviour Data Protection Policy



Student teachers undertaking training placement in school	low	Harm by student	Child Safeguarding Statement - vetting Student never alone with pupils.
Use of video/photography/other media to record school events	High	Harm by unknown adults/pupils	Consent Forms Child Safeguarding Statement and Risk Assessment Data Protection Policy AUP policy Stay Safe programme Webwise lessons Internet Safety Talk 3 rd -6 th class

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 22-10-25. It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed *Mae Hume* Date 22/10/2025

Chairperson, Board of Management

Signed *A. Quirk* Date 22/10/2025

Principal/Secretary to the Board of Management



